

CITY OF ADA REGULAR MEETING

Date: **March 3rd, 2025** **5:45 p.m.** Location: **231 S. Townsend, Ada Ok**

The Ada City Council met in the Dr. Ray L. Stout City Council Chamber.

Advanced public notice was given by posting the agenda on the City Hall bulletin board and posting on the City of Ada web site on February 28th at 11:10 a.m.

1. The meeting of the Ada City Council was called to order by Mayor McFarlin
2. Roll call, declaration of a quorum being present.

Council Member- Holly Johnson	X	Vice Mayor- Karen Hudson	X
Council Member- Don Griffith	X	Mayor- Randy McFarlin	X
Council Member- Yoli Vazquez	X		

3. The audience was led in the Pledge of Allegiance by Mayor McFarlin
4. The audience was asked to observe a moment of silence by Mayor McFarlin
5. Discussion of and action on Consent Agenda.

- a. Consideration of the Minutes (February 3, 2025, 5:45 pm regularly scheduled meeting).
- b. Consideration of supplemental appropriations or transfer of appropriations within the General Fund budget.
- c. Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to the General Fund budget.
- d. Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.
- e. Consideration of supplemental appropriations or transfer of appropriations within the Other Funds budget.
- f. Consideration of approval for the City Manager to instruct a class at East Central University.

Motion made by council member Vazquez to approve the Consent Agenda.

Motion seconded by council member Griffith. Mayor McFarlin called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin

Motion Carried: 5-0

Nay:

6. Discussion of and action on items removed from the Consent Agenda.

No items removed from the Consent Agenda.

7. Discussion of and action on acceptance of annual audit for the fiscal year ended June 30, 2024.

Chance Allison with Finley & Cook addressed the council on the audit for FY24. Mr. Allison stated that the audit was clean with no findings. He stated the Finance department was timely in responding to all requests.

Council Member Johnson complemented the work done by the finance department, under the direction of Chief of Finance, Carl Turner.

Motion made by council member Johnson to approve acceptance of annual audit for the fiscal year ended June 30, 2024. Motion seconded by council member Hudson. Mayor McFarlin called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin

Motion Carried: 5-0

Nay:

8. Discussion of and action on re-appointments to Board of Zoning Adjustment (as presented by Staci Bungard, Community Services Director).

Staci Bungard, Community Services Director, addressed the council on the re-appointment of Amy Elliott to the Board of Zoning Adjustment.

Motion made by council member Hudson to approve re-appointment of Amy Elliott to Board of Zoning with her expiration date of September of 2027. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin

Motion Carried: 5-0

Nay:

9. Discussion of and action on Amendment to Contract with Pontotoc County Public Transit Authority, d/b/a Call-A-Ride Public Transit Services to provide additional funding (presented by Misty Knoeppel, Director of Call A Ride).

Misty Knoeppel, Director of Call A Ride, addressed the council on the current need to amend the contract to cover the driver's salary and benefits for the extended hours route that began last May. This route is primarily ride to work split shift beginning at 6am and then again at 4pm.

Motion made by council member Johnson to approve the Amendment to Contract with Pontotoc County Public Transit Authority, d/b/a Call-A-Ride Public Transit Services to provide additional funding of \$7,000. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin Motion Carried: 5-0
Nay:

10. Discussion of and action on appeal regarding dilapidated structure finding for 110 S. Bluff, Ada (as presented by Staci Bungard, Community Services Director).

Thane Hudson, 11729 St. Hwy 19, addressed the council on the notice of dilapidation for 110 S. Bluff. He stated he purchased the building in 2002-03 and utilizes for storage for the pawn shop he also owns.

He stated that since receiving the notice regarding dilapidation, he has made some improvements to the structure, by removing the porch roof and covering the windows.

Staci Bungard, Community Services Director stated that all works has been performed without the required permits.

Motion made by council member Vazquez to deny the appeal regarding dilapidated structure finding for 110 S. Bluff, Ada. Motion seconded by council member Johnson. Mayor McFarlin called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin Motion Carried: 5-0
Nay:

11. Discussion of and action on appeal regarding dilapidated structure finding for 315 E. 15th, Ada (as presented by Staci Bungard, Community Services Director).

Josh Edwards, Attorney for Income, LLC addressed the council on the dilapidated action for 315 E. 15th and requested that it be combined with item #12 for 315 ½ E. 15th as they are on the same property.

Mayor McFarlin, with no objections combined items #11 & #12

Mr. Edwards presented updated photos of the properties, addressing the current security and status of the structure(s).

Discussion on the condition of the interior was not available as the code enforcement only performed exterior examination and per Mr. Edwards the inside of the structure was not part of the dilapidation notice.

Council Member Hudson asked if the improvements made were only to the bricks holding up the porch and securing the door considering the roofline had problems.

City Attorney, Frank Stout addressed the council regarding the inspection of the property by the contractor, Mr. Whitworth, after the fact and after repairs had been performed. The notice of dilapidation made by code enforcement and the state of the property at that time is the basis of the appeal.

James Whitworth, a local Contractor, 7100 E. Cedar Lane, Norman Ok. spoke on behalf of the property owner, at the request of attorney, Josh Edwards. Mayor McFarlin advised that he had 3 minutes to speak. Mr. Whitworth discussed the structure, stating that it was a structurally sound property with old wood and would be in the interest to everyone to not let this property end up in the landfill.

Mayor McFarlin gaveled the meeting back to order, with no further discussions from council or the audience, he called for a motion.

Motion made by council member Johnson to deny the appeal regarding dilapidated structure finding for 315 E. 15th, Ada and 315 ½ E. 15th, Ada. Motion seconded by council member Hudson. Mayor McFarlin called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin

Motion Carried: 5-0

Nay:

12. Discussion of and action on appeal regarding dilapidated structure finding for 315 ½ E. 15th, Ada (as presented by Staci Bungard, Community Services Director).

Item #12 combined with item #11

13. Discussion of and action on Professional Services Agreement with CEC for the design Tier III Expansion of the City of Ada Landfill (as presented by Shelly Williams, Engineering Director).

Shelly Williams, Engineering Director addressed the council on the design contract with CEC for expanding the current landfill. This could be done with a phased approach to construction as the cost was approximately \$6 million dollars. The design is for expansion and tier 3 permitting and would be in lieu of completing the transfer station.

Assistant City Manager, Angie Stout addressed the council stating that expansion would protect the consumer from the rising costs in waste disposal.

Council Member Karen Hudson asked about the transfer station, the progress of that project with CEC, and how long the city had worked on that and if work would continue.

City Attorney, Frank Stout stated that the transfer station was approved, and work began around 2005. A contributing factor for the work being incomplete was the city did not own the 19 acres of land west of the current landfill thereby making expanding not feasible. With the acquisition of the land, the room to expand was available. Approval of the landfill expansion would stop work on the transfer station.

Mayor Randy McFarlin stated that the city had over time, given CEC different directives which slowed the work on the transfer station.

Assistant City Manager, Angie Stout, stated the City can only do one or the other. If approved tonight, work would cease on the transfer station to expand the landfill.

Motion made by council member Vazquez to approve the Professional Services Agreement with CEC for the design Tier III Expansion of the City of Ada Landfill. Motion seconded by council member Hudson. Mayor McFarlin called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin Motion Carried: 5-0
Nay:

14. Discussion of and action on Preliminary/Final Plat for Lots 1-3 of Ada Brew Commons (as presented by Staci Bungard, Community Services Director).

Lots 1-3 of Ada Brew Commons, a subdivision of NW/4 of Section 27, Township 4 North, Range 6 East of Indian Meridian, City of Ada, Pontotoc County, Oklahoma. The property is generally located at 910 & 930 Lonnie Abbott Drive, Ada, OK.

A representative with Ada Brew Commons spoke on the new business additions to the City. A 7 Brew Coffee and Discount Tire in addition to the Freddie's food establishment.

Motion made by council member Hudson to approve the on Preliminary/Final Plat for Lots 1-3 of Ada Brew Commons, a subdivision of NW/4 of Section 27, Township 4 North, Range 6 East of Indian Meridian, City of Ada, Pontotoc County, Oklahoma. The property is generally located at 910 & 930 Lonnie Abbott Drive, Ada, OK. Motion seconded by council member Johnson. Mayor McFarlin called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin Motion Carried: 5-0
Nay:

Motion made by council member Hudson to recess the Ada City Council Meeting. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin

Motion Carried: 5-0

Nay:

The meeting of the Ada City Council recessed at 7:23 p.m. Called to order the Ada Public Works Authority.

Motion made by council member Hudson to reconvene the Ada City Council Meeting. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin

Motion Carried: 5-0

Nay:

The Ada City Council reconvened at 7:52 p.m.

15. Executive Session to discuss threatened or pending litigation [as provided in Title 25, Oklahoma Statutes, Section 307(B)(4)].

Motion made by council member Hudson to enter executive session discuss threatened or pending litigation [as provided in Title 25, Oklahoma Statutes, Section 307(B)(4)]. Motion seconded by council member Johnson. Mayor McFarlin called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin

Motion Carried: 5-0

Nay:

The Ada City Council entered executive session at 7:53 p.m.

Motion made by council member Hudson to reconvene from Executive Session. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin

Motion Carried: 5-0

Nay:

The Ada City Council reconvened from executive session at 8:22 p.m.

16. Reports by City Manager and/or City Staff.

No reports by City Manager and/or City Staff.

17. Persons to be heard on any matter not on the agenda.

No persons to be heard on any matter not on the agenda.

18. Adjournment.

The meeting of the Ada City Council adjourned at 8:23 p.m.



Attest:

A handwritten signature in dark ink, appearing to read "Heather Heard", written over a horizontal line.

Heather Heard, City Clerk

A handwritten signature in dark ink, appearing to read "Randy McFarlin", written over a horizontal line.

Randy McFarlin, Mayor

ADA PUBLIC WORKS AUTHORITY REGULAR MEETING

Date: March 3rd, 2025

Location: 231 S. Townsend

The Ada Public Works Authority met in the Dr. Ray L. Stout City Council Chamber, at the Ada City Hall. The Meeting of the Authority was held immediately following the adjournment of the Ada City Council. Advanced public notice was given by posting the agenda on the City Hall bulletin board and posting on the City of Ada web site on February 28th, 2025, at 11:10 a.m.

1. Call to order.
2. Roll call, declaration of a quorum being present.

Trustee- Holly Johnson	X	Vice Chairman- Karen Hudson	X
Trustee- Don Griffith	X	Chairman- Randy McFarlin	X
Trustee- Yoli Vazquez	X		

3. Discussion of and action on Consent Agenda.
 - a. Consideration of the Minutes (February 3, 2025, 5:45 pm regularly scheduled meeting).
 - b. Consideration of supplemental appropriations or transfer of appropriations within the Ada Public Works Authority Fund budget.
 - c. Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to Ada Public Works Authority Fund budget.
 - d. Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.

Motion made by Trustee Johnson to approve the Consent Agenda. Motion seconded by Trustee Griffith. Chairman McFarlin called for a vote. Secretary, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin

Motion Carried: 5-0

Nay:

4. Discussion of and action on items removed from the Consent Agenda.

No items removed from the consent agenda.

5. Discussion of and action on acceptance of annual audit for the fiscal year ended June 30, 2024.

Motion made by Trustee Johnson to approve the acceptance of annual audit for the fiscal year ended June 30, 2024. Motion seconded by Trustee Vazquez. Chairman McFarlin called for a vote. Secretary, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin

Motion Carried: 5-0

Nay:

6. Discussion of and action on Professional Services Agreement with CEC for the design Tier III Expansion of the City of Ada Landfill (as presented by Shelly Williams, Engineering Director).

Motion made by Trustee Johnson to approve the Professional Services Agreement with CEC for the design Tier III Expansion of the City of Ada Landfill. Motion seconded by Trustee Vazquez. Chairman McFarlin called for a vote. Secretary, Heather Heard called roll, and the result was as follows:

Aye: Johnson, Vazquez, Griffith, Hudson, McFarlin

Motion Carried: 5-0

Nay:

7. Discussion and formulation of Ada Jobs Workplan for fiscal year 2025-2026 (as presented by Carol Ervin).

Carol Ervin, Director of Grow Ada, formally Ada Jobs Foundation, addressed the council on the new direction for AJF and Grow Ada's new mission.

8. Reports by Authority Manager and/or APWA Staff.

No reports by Authority Manager and/or APWA Staff.

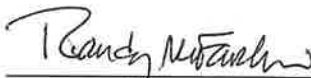
9. Persons to be heard on any matter not on the agenda.

No persons to be heard on any matter not on the agenda.

10. Adjournment.

The meeting of the Ada Public Works Authority adjourned at 7:52 p.m.

Attest: 
Heather Heard, Secretary


Randy McFarlin, Chairman

