

**CITY OF ADA
REGULAR MEETING
MAY 18, 2020**

The Ada City Council met in a regular meeting, Monday, May 18, 2020 at 5:45 p.m. at the Irving Community Center, 530 West 5th Street. Notice was filed in the City Clerk's Office on May 5, 2020, recording the change of meeting location for the City Council meetings. Advanced public notice was given by posting the agenda on the south entrance of City Hall at 12:00 Noon, and also at the Irving Community Center at 12:35 p.m. on Friday, May 15, 2020.

Councilmen Present: Tre' Landrum, Ben McFarlane, Randy McFarlin
Bryan Morris, Guy Sewell

Councilmen Absent: None

The meeting of the Ada City Council was called to order by Mayor Landrum.

Mayor Landrum led the audience in the Pledge of Allegiance.

Mayor Landrum called for a moment of silence.

Discussion of and action on Consent Agenda

- 1. Consideration of the Minutes (May 4, 2020 meeting).**
- 2. Consideration of transfer of appropriations within the General Fund for longevity Pay.**
- 3. Consideration of supplemental appropriation to the General Fund General Government budget.**
- 4. Consideration of supplemental appropriation to the Special Revenue Funds Street & Alley Fund budget.**
- 5. Consideration of supplemental appropriation to the Special Revenue Funds Sales Tax – 2016 Capital Improvements budget.**
- 6. Consideration of receipt of committee/board recommendations and reports: None.**
- 7. Written reports from departments.**

Motion was made by **Councilman McFarlane** seconded by **Councilman Morris** to approve the Consent Agenda as presented. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Public hearing: Fiscal Year 2020 Community Development Block Grant (CDBG) - Proposed Sidewalk Project at Wintersmith Park

Motion was made by **Councilman McFarlane**, seconded by **Councilman Sewell** to enter into a Public Hearing concerning the Fiscal Year 2020 Community Development Block Grant. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Ms. Millie Vance conducted the Public Hearing, providing information concerning the proposed grant application, for a Sidewalk Project at Wintersmith Park, replacing 4,000 linear feet of sidewalks around Wintersmith Lake area. Ms. Vance stated the project cost is \$304,444.44, with the City matching \$152,222.22 of this amount.

Ms. Vance paused during the Public Hearing to accept questions from those in attendance.

There being no question or discussions, Mayor Landrum adjourned the Public Hearing.

Discussion of and action on adopting “City of Ada Citizen Participation Plan” for Fiscal Year 2020 CDBG –Sidewalk Project at Wintersmith Park

Motion was made by **Councilman McFarlane**, seconded by **Councilman Sewell** to adopt “City of Ada Citizen Participation Plan” for Fiscal Year 2020 CDBG-Sidewalk Project at Wintersmith Park. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of and action on adoption of resolution to apply for Fiscal Year 2020 CDBG - Sidewalk Project at Wintersmith Park

Motion was made by **Councilman McFarlin**, seconded by **Councilman McFarlane** to adopt **Resolution No. 20-05A, a resolution to apply for Fiscal Year 2020 CDBG – Sidewalk Project at Wintersmith Park**. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of and action on adoption of resolution committing leveraged (matching) funds for Fiscal Year 2020 CDBG - Sidewalk Project at Wintersmith Park

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to adopt **Resolution No. 20-06A, a resolution committing leveraged (matching) funds in the amount of \$152,222.22, for Fiscal Year 2020 CDBG – Sidewalk Project at Wintersmith Park.** Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of and action on adopting “Residential Anti-Displacement and Relocation Assistance Plan” for Fiscal Year 2020 CDBG - Sidewalk Project at Wintersmith Park

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to adopt “Residential Anti-Displacement and Relocation Assistance Plan” for Fiscal Year 2020 CDBG – Sidewalk Project at Wintersmith Park. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of and action on approval of Contract with Cardinal Engineering, LLC to prepare the Fiscal Year 2020 CDBG application and administer project, if funded

Motion was made by **Councilman McFarlane**, seconded by **Councilman McFarlin** to approve Contract with Cardinal Engineering, LLC to prepare the Fiscal Year 2020 CDBG application and administer project, if funded. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Reading of “2020 Fair Housing Proclamation” by Mayor Landrum

Mayor Landrum read the “2020 Fair Housing Proclamation”.

Discussion of and action on acceptance of bid from Intermountain Slurry Seal, Inc. for the Streets Micro Surfacing Project in the amount of \$203,013.35; approval of authorization for

the Mayor to execute the Contract for Services and all necessary documents related to the Project

Motion was made by **Councilman McFarlin**, seconded by **Councilman Sewell** to accept the bid from Intermountain Slurry Seal, Inc. for the Streets Micro Surfacing Project in the amount of \$203,013.35, as the lowest responsible bid; approval of authorization for the Mayor to execute the Contract for Services and all necessary documents related to the Project. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of and action on amendment to Ordinance No. 20-10, which amended Section 62-137, "Coronavirus (COVID19)" of Article IV, "Emergency Management" of Chapter 62, "Public Safety"; and declaring an emergency

(If passed, must consider Emergency Clause.)

Council Members discussed the current Coronavirus (COVID19) ordinance, affirming the need to extend the current ordinance until the second meeting on June 15, 2020.

Motion was made by **Councilman Morris**, seconded by **Councilman Sewell** to enact **ORDINANCE No. 20-11, AN ORDINANCE AMENDING ORDINANCE 20-06 AND SUBSEQUENT AMENDMENTS THERETO, WHICH ADDED/AMENDED SECTION 62-137, "CORONAVIRUS (COVID19)" TO ARTICLE IV, "EMERGENCY MANAGEMENT" OF CHAPTER 62, "PUBLIC SAFETY", BY AMENDING AND REPLACING THE EXISTING SECTION 62-137 IN ITS ENTIRETY WITH CERTAIN RESTRICTIONS UPON BUSINESSES AND CITIZENS OF THE CITY OF ADA FOR THE PROTECTION OF THE PUBLIC HEALTH; SETTING FINE FOR THE VIOLATION OF SAID REQUIREMENTS, DUTIES AND RESTRICTIONS; ESTABLISHING ORDINANCE END DATE; AUTHORIZING CITY MANAGER TO MODIFY CITY SERVICES AS NEEDED IN RESPONSE TO THE STATE OF EMERGENCY, INCLUDING, BUT NOT LIMITED TO, HOURS OF OPERATION, PUBLIC ACCESS, AND EMPLOYEE WORKING CONDITIONS; ALLOWING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.** Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Motion was made by **Councilman Morris**, seconded by **Councilman Sewell** to invoke the emergency clause. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of funding request from Call-A-Ride Public Transit

Pontotoc County Commissioner Danny Davis and Call-A-Ride Public Transit Director, Mike Butler presented the needs of Call-A-Ride Transit, requesting continued assistance from the City of Ada.

Commissioner Davis discussed with the Council, donations received from Valley View Hospital Authority and how this funding was spent, also discussing contributions from the County to Call-A-Ride Transit, consisting of “in-kind” services totaling an estimated amount of \$40,000.00. Also the collection from the Fire Tax Commissioner Davis stated, generated an estimated amount of \$50,000.00 per year designated for Call-A-Ride Transit Authority.

Discussion of funding request from Ada Jobs Foundation

Mr. Jim Eldridge, CEO of Ada Jobs Foundation addressed the Council concerning necessary funding for Fiscal Year 2020-21, detailing their plans for the next fiscal year for the agency.

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to recess the meeting of the Ada City Council. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Following a brief recess, the motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to reconvene the meeting of the Ada City Council. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Study session on capital improvements and budget for Fiscal Year 2020-2021

City Manager Holcomb began the study session with staff recognition. The City Manager spoke about since the coronavirus (COVID 19) arrival in early March, how city employees navigated and pressed through the pandemic while delivering city services despite the roadblocks and the uncertain times.

Mr. Holcomb presented the proposed budget for Fiscal Year 2020-2021, stating this is a plan assuming our revenues stay historical. As of today, our revenues are tracking as planned, stating he had requested city staff to tighten their department spending as we go through this period. Also the City Manager advised city positions are being evaluated regarding new and re-hires on a case by case basis with the understanding we need to be financially positioned the best we can should the City see revenues reduced over the next several months.

The City Manager outlined successes for the current fiscal year, detailing the completion of the Irving Community Center, the providing of meals and activities, and the number attending on a monthly basis. The completion of renovating city hall is expected to be completed by July 1st. Other successes discussed were the upgrade to the West Annex exterior, and the new drive through at the Utilities window. The plans to construct a new splash pad in Wintersmith Park the summer of 2020, and the completion of the new roof to Wintersmith Lodge. City Manager Holcomb spoke about the installation of the two new water wells that were still underway, and the process ongoing for the acquiring of additional water rights.

The proposed budget for Fiscal Year 2020-21 was presented by City Manager Holcomb, detailing each departmental budget, proposed capital outlay items to be purchased for all Funds.

A summary of changes was also outlined by the City Manager regarding the available funds for distribution for employee salaries, health insurance increases, and the reserve Fund Balance.

The tabulation of current agency funding, and their requests for an increase was discussed by Council Members. Also the proposed resolutions for water, sewer, and garbage fees and miscellaneous fees were reviewed by the City Manager.

Reports by City Manager

There were no reports by City Manager Holcomb.

Persons to be heard on any matter not on the agenda

There were no persons to be heard on any matter not on the agenda.

Adjournment

There being no further business to come before the Ada City Council, Mayor Landrum adjourned the meeting and requested members reconvene as the governing board of the Ada Public Works Authority.

Attest: Sally Pool, City Clerk

Tre' Landrum, Mayor